

Fairfax Board of School Directors
Monday, March 9, 2009
Regular Meeting at 6:30pm
Fairfax Community Library

AGENDA

1. **Call to Order** (Bruce Chattman, Superintendent)
2. **Board Re-Organization**
3. **Consent Agenda**
 - Minutes
 - Regular Meeting: February 9th
 - Special Meetings: February 16th (Budget), February 17th (Personnel), February 28th (Annual School Mtg)
 - Correspondence
4. **Public Comment**
5. **Reports**
 - a. Principals
 - b. Financial
 - c. School Board Members
6. **Board Business**
 - a. Town Meeting Day Recap
 - b. Suggestions for Next Year's Budgeting Process
 - c. Approve Revised White House Lease – **Action**
7. **Other**
8. **Policies**
 - a. Motorized Vehicles Policy – *2nd Reading/Action*
 - b. Staffing & Job Descriptions Policy – *2nd Reading/Action*
 - c. Personnel Files Policy – *2nd Reading/Action*
 - d. Role of Policy – *1st Reading*
 - e. Policy Development & Adoption - *1st Reading*
 - f. Policy Dissemination, Administration, and Review – *1st Reading*
9. **Executive Session (Personnel per VSA Title 1 § 313 (1)) - Action**
10. **Adjourn**

Upcoming Meetings

- April 13th :: Regular School Board Meeting** at 6:30pm at the Fairfax Community Library

School Board Vision 2008-2009

To support and provide resources for continuous improvement in teaching and learning.

Fairfax Board of School Directors
Monday, February 9, 2009
Regular Meeting at 6:30pm ~ Community Library

Present: Chairperson Peg Stewart, Jeff Loller, Elaine Carpenter, Robin Freeman, Barbara Murphy, Adam Benay, Ben Langelier, Bruce Chattman, Scott Lang, Thomas Walsh, Lisa Delorme, Chris Sumner

Public: Lisa Boucher

1. **Call to Order** - Peg Stewart called the meeting to order at 6:30PM.

2. **Consent Agenda**

Minutes

-Regular Meeting: January 12, 2009 – The Board amended the minutes for 6a to read; *Adrienne Fisher presented the highlights on the newest law governing early education, Act 62, which outlines the funding mechanism for reimbursement. The law outlines options for reimbursement for a maximum number of students. It also encourages schools to partner with private district (for a maximum of 6 hours) if their child has been accepted into our preschool as part of the capacity and for personal reasons would like their child to attend a qualified early education program elsewhere. The Board engaged in discussion around this law and how it will affect Fairfax.*

She also reported on out-of-district placements for students that cannot be properly served in our district because of a disability. She explained the process involved to determine if an out-of-district placement is needed. She also explained the school's responsibilities while the student is placed elsewhere as well as the financial costs.

-Special Meeting (Budget): January 28, 2009

Correspondence – The Board received an email concerning a student from another district requesting permission to participate in Fairfax's sports. It was noted that to be considered, a formal letter from the student's school needs to be sent to BFA Fairfax regarding the request. Once received, the VPA has a process to consider this.

Action: Jeff Loller motioned to approve the Consent Agenda with an amendment to the January 12, 2009 minutes. Barbara Murphy seconded. Passed unanimously.

3. **Public Comment** – none

4. **Reports**

- a. Principals - none
- b. Financial – none
- c. School Board Members

Adam Benay reported on the writing prompt that was given today in the high school today.

Ben Langelier reported that at a recent basketball game, Seth Rebeor passed John Paul Marriott in total points scored.

Robin Freeman reported on the NECAP scores he reviewed. He also commented that the Friends of Fairfax Football organization is still hoping to develop a weight room at the school.

Elaine Carpenter reported on the VSBA meeting last month.

Jeff Loller welcomed the new superintendant, Bruce Chattman and announced that he was selected to become the next Franklin West superintendent by the Franklin West Supervisory Board.

Peg Stewart reported on going to the open house at the Vermont Woodworking School and brought contact information if the school was interested.

5. **Business**

- a. Review FY2010 Budget Presentation – the Board reviewed and organized their budget presentation.
- b. School Calendar 2009-2010

Action: Elaine Carpenter motioned to approve the 2009-2010 school calendar and Jeff Loller seconded. Motion passed unanimously.

- c. BFA-MVU School Choice Agreement – This agreement is simply a renewal of the agreement that is currently in place.

Action: Barbara Murphy motioned to approve the BFA-MVU School Choice Agreement and Robin Freeman seconded. Motion passed unanimously.

- 6. **Other** –Elaine questioned as to whether the “library parking only” parking signs can be put back in place on the building so that library patrons will not have to search for a parking place. Tom Walsh will look into getting them placed back on the building.

7. Policies

- a. Unlicensed Motored Vehicles Policy – *1st Reading* – This policy was brought back because of the number of snowmobiles that have been using the property. It was discussed and will be brought back for a second reading next meeting.
- b. Staffing & Job Descriptions Policy – *1st Reading* – This policy was reviewed and will be brought back.
- c. Personnel Files Policy – *1st Reading* – Discussion took place on who would be responsible for keeping support staff personnel files and what the process will be to keep them organized. Licensed and non-licensed staff will both be addressed in the policy.

8. Executive Session (High School Principal Search Update)

The Board entered Executive Session at 8:00PM.

The Board exited at 8:21PM.

No action was taken.

9. Adjourn

Respectfully submitted,

Julie Filiberti



Fairfax Board of School Directors
Monday, February 16, 2009 at 7:00pm
SPECIAL MEETING: Budget Presentation
BFA Fairfax - Elementary Gym

Minutes

Present: Peg Stewart, Elaine Carpenter, Robin Freeman, Barbara Murphy, Adam Benay, Ben Langelier, Bruce Chattman, Karen Hebert, Dale Bellows, Darla Heyer, Greg Heyer, Rep. Gary Gilbert, Rep. Carolyn Branagan.

1. Call to Order

The meeting was called to order at 7pm by Peg Stewart.

2. Budget Presentation

The proposed FY2010 school budget was presented by Elaine Carpenter, Robin Freeman and Peg Stewart.

Representative Gilbert & Representative Branagan provided an update on the legislature.

The Board encouraged the community to attend the Annual School Meeting on February 28th at 10am at the school and to vote on March 3rd. Polls will be open from 7am-7pm at BFA Fairfax in the Old Middle School Gym.

3. Adjourn

The meeting was adjourned at 7:35pm.



Fairfax Board of School Directors
Tuesday, February 17, 2009 at 5:30pm
SPECIAL MEETING: Executive Session
BFA Fairfax Main Office Conference Room

Minutes

Present: Peg Stewart, Elaine Carpenter, Robin Freeman, Jeff Loller, Barbara Murphy, Adam Benay, Ben Langelier, Bruce Chattman, Michael Clark.

1. Call to Order

The meeting was called to order at 5:35pm by Peg Stewart.

2. Executive Session (Personnel)

The meeting entered executive session at 5:46pm.

The meeting exited executive session at 6:50pm.

ACTION: *Barbara Murphy moved to offer the position of High School Principal of BFA Fairfax to Michael Clark contingent upon a mutually agreeable contract. Motion seconded by Jeff Loller, unanimously approved by the Board.*

ACTION: *Barbara Murphy moved to accept the resignation of Susan Dunne with regrets and wished her well in her future endeavors. Motion seconded by Elaine Carpenter, approved unanimously by the Board.*

3. Adjourned

The meeting was adjourned at 7:00pm.



Fairfax Board of School Directors
Monday, February 28, 2009 at 10:00am
SPECIAL MEETING: Annual School Meeting
BFA Fairfax Elementary School Gym

Minutes

1. Call to Order

The meeting was called to order at 10:15am.

2. Annual School Meeting

In the absence of a school moderator, Chair Peg Stewart asked for nominations from the floor. Andrew Parent was nominated by Gary Gilbert. Chris Santee was nominated by Mr. Ledoux. Andrew Parent was elected moderator of the school district annual meeting by majority vote of the community members present.

The FY2010 school budget was presented. Peg Stewart introduced members of the School Board, the Superintendent, school administrators, and the Business Manager. She presented the budget highlights and capital projects. Elaine Carpenter continued with results of the NECAP assessment and SAT/ACT scores, and presented the projected education spending, budget allocation, and changes in the general fund. Robin Freeman explained the budget summary, the Common Level of Appraisal (CLA), the residential and non-residential tax rates, the estimated tax increase, and example tax rate increases for homeowners.

Peg Stewart ended the meeting by thanking the community for their support and also wished the BFA boys basketball team success in their quest for the Division 3 State Championship – the first since 1966. Words of appreciation were also expressed to Scott Lang, High School Principal, who will be leaving BFA in June.

3. Adjourn

The meeting was adjourned at 11:10am.