

# Fletcher Board of School Directors

Wednesday, December 10, 2008 at 6:30pm

Fletcher School Library

REGULAR MEETING

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## Agenda

1. Call to Order
2. Consent Agenda
  - Minutes
    - Regular Meeting: November 25, 2008
  - Reports
    - Principals Report
    - Financial Report
    - Board Reports
  - Correspondence
3. Public Comment
4. Board Business
  - A. FY210 Budget: Continued Work
5. Other
6. Policies
  - A. Board Meetings & Agenda Preparation/Distribution Policy - *Action*
  - B. Board Member Conflict of Interest Policy - *Action*
  - C. Idling of Vehicles Policy - *Action*
  - D. Limited English Proficiency Policy - *Action*
  - E. Personnel Policy - *Action*
  - F. Staffing & Job Descriptions Policy - *Action*
7. Executive Session (if needed)
8. Upcoming Meetings
  - FWSU Quarterly Meeting: December 17<sup>th</sup> at 7:00 PM, Fairfax Community Library
  - Next Regular Meeting: January 21<sup>st</sup> at 6:30 PM, Fletcher School Library
9. Adjourn

# Fletcher Elementary School

Fletcher, VT

November 25, 2008

*These minutes are not approved until accepted by the School Directors at their next meeting.*

## Present

Board Members: Betsy Lesnikoski, Tammy Langlois, Diane Dayvie, & Dale Rock; Jen Cary, Chair arrived at 7:15pm

Administrators: Jeffrey Teitelbaum, Principal; Armando Vilaseca, Superintendent; & Chris Sumner, Business Manager

Transcriptionist: Candy Granger

### 1. Call to Order:

Betsy Lesnikoski called the meeting to order at 6:35pm.

### 2. Consent Agenda -Minutes:

Diane Dayvie made a motion to approve the October 15th, 2008 Regular Meeting Minutes and to add one piece of additional information. Tammy Langlois seconded. Motion passed, unanimously.

### 3. Reports:

Principal's Report: Jeff informed the board that they found an English Language Teacher. There's also a need to hire a new paraprofessional due to student needs, which will be paid for through a grant by Adrienne. Jeff asked the Board to increase the sub pay in next year's budget by approximately \$10/day. He feels that we are much lower than other school's. Jeff suggested to do another enrichment activity. Jeff mentioned to the board about an \$8,000 air handler service that could be monitored offsite. Jeff will have Sharon check on the cost of service calls made to this company & have Tod Granger from Georgia come over & look at the air handler situation. The new lights have been installed throughout the school.

Financial Report: Chris Sumner reported that there is approximately \$11,000 left in the capital improvement fund. Chris shared a savings of \$75,000 in tuition.

Board Member Reports: There were no Board Reports.

### 4. Correspondence:

There was no correspondence.

### 5. Public Comment:

There were no Public Comments.

6. Board Business:
  - A. FY2010 Budget: First Look: The FWSU Assessment will be going down by \$9,800 due to some budget & % decreases. Chris walked the board through the proposed FY2010 budget.
  
7. Policies:
  - A. Emergency School Closing Policy - Revise:

Betsy Lesnikoski made a motion to approve the Revised Emergency School Closing Policy. Diane Dayvie seconded. Motion passed, unanimously.
  
  - B. Board Meetings & Agenda Preparation/Distribution Policy – 1<sup>st</sup> Reading:

The Board Meeting & Agenda Preparation/Distribution Policy was read for the first time.
  
  - C. Board Member Conflict of Interest Policy – 1<sup>st</sup> Reading:

The Board Member Conflict of Interest Policy was read for the first time.
  
  - D. Idling of Vehicles Policy – 1<sup>st</sup> Reading:

The Idling of Vehicles Policy was read for the first time.
  
  - E. Limited English Proficiency Policy – 1<sup>st</sup> Reading:

The Limited English Proficiency Policy was read for the first time.
  
  - F. Personnel Policy – 1<sup>st</sup> Reading:

The Personnel Policy was read for the first time.
  
  - G. Staffing & Job Descriptions Policy – 1<sup>st</sup> Reading:

The Staffing & Job Descriptions Policy was read for the first time.
  
8. Other:

Jeff asked the Board to approve hiring Rene Bessery Towers at 5 hours per week for the English as the Second Language Teacher at approximately \$3,300. Tammy Langlois made the motion. Diane Dayvie seconded. Motion passed, unanimously.
  
9. Executive Session (if needed):

There was no Executive Session.
  
10. Upcoming Meetings:

Next Regular Meeting: December 10th @ 6:30pm @ Fletcher School Library  
FWSU Quarterly Meeting: December 17th @ 7pm @ Fairfax Community Library
  
11. Adjourn:

Jen Cary adjourned the meeting at 8:20pm.