

**FRANKLIN WEST SUPERVISORY UNION**  
**BOARD OF DIRECTORS QUARTERLY MEETING**

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**Regular Meeting**  
**March 25, 2009 at 7:00pm**  
**Fairfax Community Library**

***Agenda***

**1. Call to Order**

**2. Board Re-Organization**

- Chair (Georgia)
- Clerk
- Executive Committee Title 16 §264
- Personnel Committee
- Finance Committee
- Curriculum Committee
- Policy Committee

**3. Consent Agenda**

**Approval of Minutes:**

*Regular Meeting: December 17, 2008*

*Special Meeting (Executive Session): February 3, 2009*

**Reports:**

***Adrienne Fisher*** – Support Services

***Mary Lynn Riggs*** – Curriculum, Instruction, Assessment

***Chris Sumner*** – Business Manager

***Ann Dunn*** – Technology

***School Board*** – Board Members

***Bruce Chattman*** – Superintendent

**Correspondence**

**4. Public Comment**

**5. Old Business**

- a. FY 2010 Budget Update
- b. SU Policy Discussion
- c. FWSU Office Relocation

**6. New Business**

- a. FY2008 Audit – Action
- b. Collective Bargaining
- c. Powers of Supervisory Union Boards
- d. Governance Discussion

**7. Other**

**8. Executive Session (Personnel)**

**9. Confirm Next Meeting & Future Meeting Schedule**

\* **Wednesday, May 27, 2009** - 7:00pm at Fairfax Community Library

**10. Adjourn**

**Franklin West Supervisory Union**  
Georgia, VT  
February 3, 2009

*These minutes are not approved until accepted by the School Directors at their next meeting.*

Present

Fairfax Board Members: Jeff Loller, FWSU Clerk; & Robin Freeman  
Fletcher Board Members: Betsy Lesnikoski, FWSU Chair  
Georgia Board Members: Jen Petrie, Casey Hager, & Doug Bergstrom

Administrators: Bruce Chattman, Interim Superintendent; Chris Sumner, Business Manager

Others: Julie Morin, FWSU Human Resources

Transcriptionist: Candy Granger

1. Call to Order:

Betsy Lesnikoski called the meeting to order at 5:30pm.

Betsy Lesnikoski made a motion to enter Executive Session at 5:35pm.

Casey Hager made a motion to exit Executive Session at 5:55pm.

2. Superintendent Search – Executive Session:

Doug Bergstrom made a motion to extend Bruce Chattman's Superintendent Contract for 2 fiscal years with an option to extend an additional third year. Jen Petrie seconded. Motion passed, unanimously.

3. FY 2010 Budget Reconsideration – Possible Action:

A revised FY2010 Budget was presented. Jeff Loller asked how the search for the new FWSU office space was coming. Chris Sumner said that the search is in the works & that the office space where she is now in Fairfax is available for next year, because the program that used to be in there isn't taking place next year. Jeff said that he wants to make sure that the Fairfax program returns & the space gets utilized for what it was intended in the following years. Robin Freeman made a motion to approve the revised FY2010 FWSU Budget. Jeff Loller seconded. Motion passed, unanimously.

4. Next Meeting:

Wednesday, March 25, 2009 @ 7pm @ Fairfax Community Library

5. Adjourn:

Casey Hager adjourned the meeting at 6:15pm.

**Franklin West Supervisory Union**  
Fairfax, VT  
December 17, 2008

*These minutes are not approved until accepted by the School Directors at their next meeting.*

Present:

Fairfax Board Members: Jeff Loller, FWSU Clerk; Robin Freeman, & Elaine Carpenter

Fletcher Board Members: Betsy Lesnikoski, FWSU Chair; Tammy Langlois, & Jen Cary

Georgia Board Members: Jen Petrie & Casey Hager

Administrators: Armando Vilaseca, Superintendent; Chris Sumner, Business Manager; Adrienne Fisher, Director of Support Services; Mary Lynn Riggs, Director of Assessment, Curriculum, & Instruction; & Ann Dunn, Technology Director

Others: Julie Morin, FWSU Human Resources

Transcriptionist: Candy Granger

1. Call to Order:

Betsy Lesnikoski called the meeting to order at 7:07pm.

2. Consent Agenda -Minutes:

Jen Cary made a motion to approve the September 24th, 2008 Regular Meeting Minutes. Jeff Loller seconded. Motion passed, unanimously.

3. Reports:

Adrienne Fisher - Support Services: Adrienne reviewed the child count enrollment at each of the school's in the district. These figures included special education children, 504 students, special teachers & paraeducators.

Mary Lynn Riggs - Curriculum, Instruction, & Assessment: Mary Lynn informed the board that writing instruction is still a main focus. She will be working with high schoolers regarding Daniel Pink's information. She will be bringing student-reporting data to the next board meeting.

Chris Sumner - Business Manager: Chris informed the Board of the FWSU financial status at this point. She also shared the proposed FWSU FY2010 Budget. She reviewed various options of new rental possibilities. Chris asked for volunteers regarding reviewing new rental space. The volunteers on this committee are Jen Petrie, Jeff Loller, & Betsy Lesnikoski.

Ann Dunn - Technology: Ann thanked the board for consolidating the technology staff to be under FWSU. All 3 schools have received sprint/Nextel phones/walkie-

talkies, which is especially necessary in lockdown situations. Ann will be filing for e-rate in the near future. She would like to increase the Internet speed between schools. Ann is reviewing student management systems.

School Board - Board Members: Georgia has approved a full day & part-time kindergarten program & is anticipating budget approval by the next meeting. Fairfax passed full day kindergarten across the board & with a possible 6-week transition. They approved their budget with a 3.93% increase. Fletcher doesn't have full day kindergarten just do to space restrictions. They have approved their budget at a 2.0% increase.

Armando Vilaseca - Superintendent: Armando had nothing to share at this time.

4. Correspondence:  
There was no correspondence.
5. Public Comment:  
There were no Public Comments.
6. Old Business:
  - A. Administrative Leave Package - Action: Armando asked to increase Administrator's vacation leave from 20 to 25 days after 4 years of service. Jen Cary made a motion to approve this leave request. Jeff Loller seconded. Motion passed, unanimously.
  - B. Approve FY2010 Budget - Action: The main reasons for this increase are the change in funding for the technology employees along with the rental increase. Robin Freeman made a motion to approve this budget. Jen Cary seconded. Motion passed, unanimously.
  - C. SU Policy Discussion: Armando shared the list of policies that are similar or different throughout the various schools in the district. Armando suggested making all the contract language the same for all the schools during this next round of negotiations.
7. New Business:
  - A. Board Recording Secretary Request – Action: Armando requested to increase the FWSU board secretary's pay from \$50 to \$75 per meeting, which is inline with all the school board secretary's pay in the district. Jen Cary made a motion for approve the increase. Jeff Loller seconded. Motion passed, unanimously. Armando also asked the board to have this raise take place effective this year & the board agreed.
  - B. Transition Plan: Armando's last day is January 19<sup>th</sup>. He suggested hiring an interim superintendent for a few days before he leaves & through until graduation to help with the principal search, new superintendent search, deal with any

appeals, & handle all board work.

Jen Petrie moved to enter into Executive Session at 8:17pm.

Robin Freeman moved to exit Executive Session at 8:37 pm.

Robin Freeman made a motion to approve Armando's suggestion of option 1 of hiring an Interim Superintendent. Jen Petrie seconded. Motion passed, unanimously.

Julie Morin reviewed the high school principal hiring process and informed how the Superintendent hiring process would look. The goal is to have a person decided upon by April 15<sup>th</sup>.

8. Other:

There were no other items.

9. Next Meeting:

Wednesday, March 25, 2008 @ 7pm @ Fairfax Community Library

10. Adjourn:

Jen Cary adjourned the meeting at 8:47pm.